



Bournemouth and Poole College

Post-Results Services

**January 2023 GCSE Results day
(November 2022 exams)**

Guidance and forms on how to:

- Request a review of your mark given
- Request access to your exam paper(s)



The awarding bodies provide the following services for GCSE Examinations:

Access to Scripts: Photocopy/Electronic copy

A photocopy or electronic copy of your marked script can be requested from the exam boards. This can help you make the decision if you wish to proceed with one of the other services available.

Service 1: Clerical Re-check

GCSE £11 Per Paper

A full clerical re-check – i.e. someone at the examination board will manually check the adding up of the marks on your paper

Service 2: Review of Marking

GCSE £40 Per Paper

A review of marking includes a clerical re-check as in service 1 and a second examiner reviewing the paper again to identify genuine marking errors or any unreasonable marking.

Deadlines:

COPIES OF SCRIPTS TO SUPPORT REVIEWS OF MARKING	23rd January
COPIES OF SCRIPTS TO SUPPORT YOUR TEACHING AND LEARNING	13th February
Service 1 – Clerical re-check	13th February
Service 2 - Review of Marking	13th February

All enquiries about Post-Results Services must be made through the examination's office. The examination boards charge a fee for some of these services.

If you are considering an enquiry you can telephone the **Examination Office** for further advice on 01202 205233 or email exams@bpc.ac.uk. You may wish to obtain access to your script before querying the result.

You should be aware that where a clerical re-check or Review of Marking is undertaken, your unit and/or overall grade may be lowered, raised or confirmed.

Further details can be found on the JCQ website:

<https://www.jcq.org.uk/exams-office/post-results-services>

All requests must be made on the 'Enquiry about results' form(s) found overleaf together with the payment.

You can return the form(s) in person to the Reception. Payment must be made at this point.

All fees are non-refundable.

Post-Results Service 1 and 2 form: November 2022 Results

Please complete the questions and make payment at either North Road or Lansdowne reception.

Candidate Full Name	
Candidate Date of Birth	
Candidate Number (if known)	
Student ID Number	
Contact telephone number	
Contact email address	
Signature	

Subject Title	Unit Code	Unit Title	Service Required	Fee

Payment Details:		ABW code: 11017-00
Total Paid:	£	GCSE:
Date Paid:		

Post-Results Access to Papers Form: November 2022 Results (no fee)

Please complete the questions and return to either North Road or Lansdowne reception.

Candidate Full Name	
Candidate Date of Birth	
Candidate Number (if known)	
Student ID Number	
Contact telephone number	
Contact email address	
Signature	

Subject Title	Unit Code	Unit Title	Service Required	Fee

I give my consent to the Head of my Examination Centre to access my paper(s).

Tick ONE of the boxes below:

- If any of my paper(s) are used in the classroom I do not wish anyone to know they are mine. My name and candidate number must be removed.

- If any of my paper(s) are used in the classroom I have no objection to other people knowing they are mine.