

## Host Family Application Form

Before completing this application form please ensure that you have read the Agreement for Homestay hosts in order to understand all that would be required of you as a host.

Please complete this form providing as much information as you can. If you feel you would like to expand on any of your details, please use a separate piece of paper.

Members of your household				
First Name	Surname	Date of birth	Gender	Relationship

Contact Details			
Address		Telephone (Landline)	
		Telephone (Mobile)	
		Alternative Telephone	
Email address			

Your lifestyle			
Host 1 Occupation		Hours Worked	
Host 2 Occupation		Hours Worked	

About you and your preferences				
Have you hosted students before? (Yes/No)		Are you currently hosting with any other organisations? If yes, please state organisation name and student age-range:		
Do you have any pets? If yes please specify		Do you smoke? (Yes/No)		
Do you allow smoking in your home/outside?		Are you willing to integrate the student(s) into family life? (Yes/No)		
Are you willing to provide varied and nutritious breakfasts and evening meals each day and lunches on the weekends? (Yes/No)		Will you be able cater for students with specific dietary needs? (please circle from the following examples):	Dairy free Gluten free Halal Kosher No pork No beef	Nut allergy Vegan Vegetarian All None
Do you have a preference for the students' gender? (please state):		Do you have a preference for the students' age? (please cricle):	Over 18 Under 18 Either	
Are you willing to do the students' laundry? (Yes/No)		Are you prepared to accommodate a student with a disability or special needs? (Yes/No)		
Date available to host students:				

### Your family profile

Do you and your family have any hobbies or interests or speak any other languages? Is there anything you want to tell us about yourself?

### Your accommodation

Please specify how many rooms you have available:	Singles		Number of bathrooms:	
	Twins			
Do the student bedrooms have all required furniture listed in the Agreement for Homestay Hosts?: (Yes/No)			Is wifi internet available?	
Is your home suitable for a student with a physical disability? (e.g. is the bedroom, bathroom and kitchen on the ground floor?)			Do you have smoke alarms fitted on each floor of the premises?	
Do you have a working carbon monoxide alarm in any room where solid fuel or a gas appliance is used?			Are effective means of escape in place including unobstructed routes and exits?	
Do you have a valid Landlord Gas Safety Certificate in place? (Yes/No)				

Before confirming your application has been successful the Bournemouth and Poole College will carry out a visit to your home. At the time of application, please advise if you are undertaking any renovation to your home. You will need to undertake a DBS check for all adults (over 18's) at a cost of £44 per person. If you have recently had a DBS check completed and your DBS was registered online, we may be able to use the unique reference number you were given to verify the check. Please make this clear if you are selected for a visit by The College and we will discuss this further. Please refer to the Agreement for Homestay hosts for the full list of requirements.

#### Data Protection

All personal information that Bournemouth and Poole College holds is processed in accordance with current UK data protection legislation. The College is the data controller and contact details for our data protection officer can be found on our website [www.thecollege.co.uk](http://www.thecollege.co.uk). The information you provide on this form will be used for providing the services outlined in this document. Your data will be shared the student that is placed with you. Your data may also be disclosed to banks in connection with the provision of financial services to students. Host family information may be requested by the parents and/or agents of students seeking homestay arrangements for their child/children. You can request a copy of this information and we will be happy to send it to you. We will contact you where necessary in order to provide the service detailed in this document. For more information about how we use your data, please see our full privacy notice at [www.thecollege.co.uk/privacy-notice](http://www.thecollege.co.uk/privacy-notice).

I declare the above details are correct and that no person in my household has a previous conviction or record which restricts my application to act as a host family for students. I understand that this will be verified through the DBS process.

**Signed:**

**Date:**

### **What happens next?**

Thank you for your interest in becoming a host family with The College and taking the time to complete this application form. Please return the application form to The Accommodation Officer either by email to [studentaccommodation@bpc.ac.uk](mailto:studentaccommodation@bpc.ac.uk) or by post to **Student Accommodation Team, International Department - Room 21, Bournemouth and Poole College, Lansdowne, Bournemouth, Dorset, BH1 3JJ**

Please be aware that completing this application does not guarantee you becoming a host family. Once we have received the application we will record your interest on our database. We regularly check our intake of host families and recruit where necessary. If your application is suitable and there is a current demand for host families The College will make contact with you to arrange a date and time to complete a visit.