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## Applying for your Apprenticeship

## Start your future today, apply for an Apprenticeship!

Applying to an Apprenticeship is easy and we are here to support you every step of the way Who can apply?

One of the best things about an Apprenticeship is that anyone can do one providing you're aged 16 or over and not in Full-Time education.

And they're not just for school leavers either. If you're already working you could sign up for an Apprenticeship with your current employer. They are also a great option for people looking for a career change.

How to apply for your Apprenticeship

While many Apprenticeships start in September, they can start throughout the year, so you can apply at any time. You can even apply before you leave school.

- 1. Start with creating your CV.
- 2. Apply for one of our <u>vacancies</u> online or submit an application for one our our <u>Apprenticeship courses</u>. Call us on 01202 205500 or send us your details.
- 3. You will be invited in for an interview and assessment. It's an opportunity to make sure the Apprenticeship you've chosen is right for you and your future plans. It's also an opportunity for you to ask any questions you might have.
- 4. We will then submit your CV to the employer.
- 5. You may be invited for an interview with the employer.
- 6. If successful, you will then start your Apprenticeship.

## Top Apprenticeship tips

▶ Tips for writing a good CV

## ▶ Tips for interviews

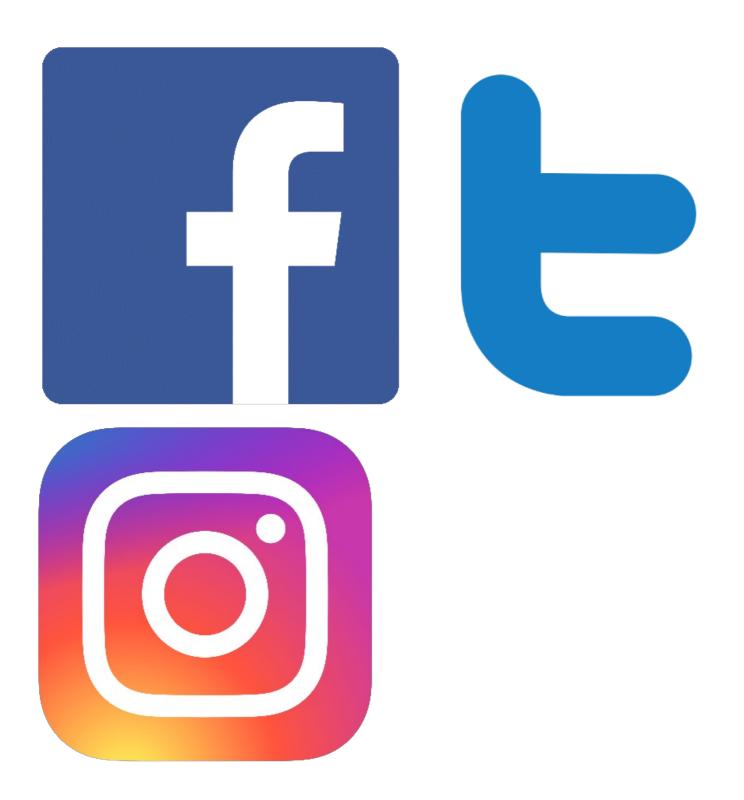
How Bournemouth & Poole College can help

At The College we're on hand to offer support and guidance through every stage of applying for your Apprenticeship.

Before you apply we can help you to build your CV, develop your interview techniques and set up practice interviews - the key things to help you shine as a strong candidate in your interview.

And while you're studying with us and for when you've finished, you'll have access to our online <u>Career Path</u> and our internal Apprenticeship service.

Follow us on social media!



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