



AAT Level 2 Foundation Certificate in Manual Book-keeping Eve Feb

Inspiring Lives, Discovering Futures

The Course

In brief...

This is a part-time course based at the North Road (Poole) campus. You will attend college one eve a week, studying manual book-keeping. On successful completion of this course, you may progress to the AAT level 3 Diploma in Accounting.

The aim of this qualification is to develop your understanding of the bookkeeping principles to advance your career in finance. In particular how to execute the principles of double entry bookkeeping and understanding journals, control accounts and a trial balance.

Study it as a standalone, or as the natural mid-point between the Level 2 and Level 3 bookkeeping qualifications.

What the Course Leads to

What courses can I do after this?

On successful completion of this course you will have the opportunity to progress onto the AAT Level 3 Diploma in Accounting.

What do I need to apply

To do this course you should have...

Although no formal qualifications are required to join this course applicants need to be at least 16 years of age and have good numeracy and literacy skills at level 1 (or above) that will compliment a career in accounting.

Course costs

Course Code	Start Date	Costs 16-18	Costs 19-23 (with concessions)	Costs 19+ (no concessions)
FQL2EZ0038	Various	N/A	£0.00	£999.00

* Please note fees are subject to change.

Costs

£750 includes book and exam fee.

Associated Costs

AAT student membership is a requirement of the course and registration must be completed at the beginning of the course.

Fees: AAT membership for this course approx £43

Resits for Assessments £46.00 approximately.

Course Content

Key Information

Duration

15 Weeks

Attendance

Part-time

Level

N/A

Qualification Name

Level 2 Certificate

Awarding Body

AAT

Curriculum Area

HE, Digital & Business - Business and Finance

Course Content

To achieve the qualification students will need to undertake the following units:

Accounting Units

- Processing Book-keeping Transactions
- Control Accounts, Journals and the Banking System

Next Steps ...

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Live chat available on the website

