

International Study Guide Supplement 2006-2007



“A great place for living
a great place for learning”

Accredited by the



**BRITISH
COUNCIL**

Contents

	Page
Prices 2006-2007	1
New Courses	2-5
Changes to HE programmes	5
List of Changes to Course Details	6

This supplement should be used with the 'International Study Guide 2005 -2006'.

Prices 2006 -2007

Vocational, AS/A Level, Access and Foundation for University Entrance Programmes

Vocational Certificate and Diploma	(per year)	£4200
Business & Technology Skills - September, January, April starts	(per term)	£1400
PC Support A+ - September and January starts	(two terms)	£2800
Association of Accounting Technicians (AAT) - Foundation & Intermediate	(one year)	£4200
AAT Technicians Level	(one year)	£3900
Access to University (limited availability)	(one year)	£4200
Intermediate Vocationally Related Qualifications in Air Cabin Crew	(25 weeks)	£4200
International Access to University for Business	(one year)	£6000
International Access to University Hospitality and Tourism	(one year)	£5600

AS/A Level	(per year)	£4200
-------------------	------------	-------

Higher Education Programmes

Pre-Masters Programme	(one year)	£6000
Foundation Degree	(per year)	£7000-£8000
Diploma in Higher Education English	(one year)	POA

Management & Leadership Programmes

Institute of Legal Executives Level 3 Professional Diploma in Law	(one year)	£4200
Institute of Legal Executives Level 4 Professional Higher Diploma in Law	(32 weeks)	£4200
Marketing Professionals Programme	(one year)	£4200

Please note: Extra costs may apply to the above tuition fees to cover uniforms, examination fees, books, materials etc. This cost will be advised on application.

Accommodation and Airport Transfers

Accommodation Homestay - to include breakfast and dinner Monday to Friday, three meals at the weekend	(per week)	£75 shared £85 single
Airport Transfers Heathrow/Gatwick (these prices may be subject to review)	(one way)	£95

Deposit

Deposit (see *International Student Application Form*). Please note that the £300 Deposit (to be forwarded with your application form) will be offset against the final payment in settlement of your tuition fees.

Please note that this information is correct at the time of going to press (December 2005).

You will be advised of any changes to the programme when you apply. E&OE.

For further information please contact:

International Operations
The Bournemouth and Poole College
The Lansdowne
Bournemouth, BH1 3JJ
United Kingdom

Telephone: 00 44 1202 205656 **Fax:** 00 44 1202 205991

Email: international@bpc.ac.uk **Website:** www.thecollege.co.uk/international

AS & A Levels

Certificate in Financial Studies

When you leave college you will be faced with many decisions about how to manage money. You will need to have knowledge about debts and savings, risk and reward, mortgages and pensions and student grants, as they may affect you both now and in the future. The assessment for this qualification is by new touch-screen technology for two of the three modules and you will get the results the same day. Find out how the world of finance works! This certificate counts for UCAS points in the same way as an AS level.

Chemistry (Poole only)

This is a laboratory based subject where frequent experiments reinforce theoretical concepts and help solve chemical problems. The syllabus is divided between Physical chemistry - the nature, trends and properties of substances. Inorganic chemistry - the chemistry of all elements except carbon and its compounds and Organic chemistry - the chemistry and synthesis of carbon compounds.

Citizenship

Don't be put off by the name! This subject is a wide-ranging and exciting blend of politics, sociology and law. You will learn about your rights and responsibilities and you will bring your own life-experience so far to the study of identity, freedom, justice, authority, democracy, equality and life-chances. Issues will be illustrated through local, national and global examples and/or case studies. There will be lots of discussion and debate.

Beauty & Holistic Therapies

NVQ1 Beauty Therapy

Based at: Bournemouth, One year

Course level: Level 1, Foundation

Entry requirements: There are no formal entry requirements for this course but applicants should have a reasonable standard of literacy and numeracy, be physically fit and be able to show a genuine interest in the beauty industry. Acceptance on to this course is subject to a satisfactory interview and reference/Record of Achievement. English Language IELTS 5.0 or equivalent. This is a practical 'hands-on' course which will be mainly taught in The College's specialist beauty salons within the Academy of Service Industries. *Subjects studied include:*

- Assisting with facial treatments
- Nail care
- Preparing and maintaining the beauty therapy work area
- Reception skills - the importance of good customer service
- Safe working practices

Next Step: Progression at The College on to a full time Level 2 Beauty or Hairdressing course or to employment.

NVQ2 Nail Services

Based at: Bournemouth, One year

Course level: Level 2, Intermediate

Entry Requirements: Four GCSEs at grade D or above, including science, or recognised equivalent, and English Language IELTS 5.0 or equivalent. Applicants are asked to undertake a practical assessment at their interview. You should be medically able to take up employment in this vocational area. Some initial screening of basic skills will be undertaken prior to enrolment. *Subjects include:*

- Extending and maintaining nails
- Manicure
- Nail Art
- Pedicure
- Reception

- Safe working practices

Next Step: Progression at The College to NVQ3 Nail Services or to employment.

Business and Administration

Marketing Professionals Programme

Based at: Poole, One year

Course level: Level 3, Advanced

Entry requirements: You must meet one or more of the following entry criteria:

- Age 18 or over with two A levels or equivalent
- Age 19 or over with a minimum of one year's full-time experience in marketing
- CIM Introductory Certificate in Marketing (formerly Foundation Certificate in Marketing level 2)
- NVQ or SVQ Level 2 in Marketing (UK)
- NVQ or SVQ Level 3 in any other subject (UK)
- Other appropriate qualifications approved by CIM
- IELTS 6.0 or equivalent for international students

Note: Qualifications over 10 years old will not be considered for exemption purposes. This exciting and intensive one year full-time course is ideal for anyone wanting to fasttrack in to a marketing related career or entry on to a higher education programme. This programme has been designed to offer students two work-focused professional qualifications. Students will initially study for the Chartered Institute of Marketing (CIM) Professional Certificate in Marketing and, once completed, move on to the Awarding Body Consortium (ABC) Certificate in Advertising and Promotion.

Next Step: By achieving two qualifications in one year students will have the knowledge and understanding of marketing, advertising and promotions to confidently apply for places on higher education programmes such as the CIM Professional Diploma in Marketing or Foundation Degree in Marketing, or for employment in a wide range of marketing, advertising and public relations roles.

Child Care and Education

CACHE Foundation Award in Caring for Children (replaces First Steps in Childcare and Care)

Based at: Bournemouth or Poole, One year

Course level: Level 1, Foundation

Entry requirements: You will need to be educated to GCSE level although enthusiasm for caring for children is perhaps more important than grades. You will be invited to attend an interview and have satisfactory references and a Record of Achievement. English Language IELTS 5.0 or equivalent. You will study 7 units which cover:

- Personal development
- Human growth and development from birth to old age
- Food and nutrition
- Health and safety practices in home group settings
- Care of children
- Play and practical activities
- Orientation to work programme

You will also study Key Skills.

Next Step: Successful completion of the course may enable progression to further childcare courses, or to employment.

Computing Technology

BTEC Introductory Diploma in IT @ Work

Based at: Venue to be confirmed, One year

Course level: Level 1, Foundation

Entry requirements: There are no formal entry requirements for this course but you should have reasonable levels of literacy and numeracy, related interests and experiences or an Entry Certificate in Skills for Working Life or Life Skills or other Entry level qualification.

The course is designed as a practical 'hands-on' programme which gives you the chance to explore the opportunities offered in the Information and Computer Technology (ICT) job market and helps you gain valuable ICT skills. English Language IELTS 5.0 or equivalent.

Subjects studied include:

- Developing skills in IT
- Financial management
- Personal effectiveness
- Working in the IT industry

Optional units include:

- Digital devices
- IT applications
- PC systems
- Using the Internet

You will also study Basic or Key Skills and Computer Literacy and Information Technology (CLAIT) or the European Computer Driving Licence (ECDL).

Next Step: Progress at The College on to a related Level 2 course or enter employment.

MakingITWork

Based at: Venue to be confirmed, One year

Course level: Level 2, Intermediate

Entry Requirements: 4 GCSEs at grade A - C or less. You should have an active interest in IT and be prepared to put in plenty of hard work on the course. At your interview, you will be asked to take an aptitude test. English Language IELTS 5.0 or equivalent.

This course can help you take that first vital step to an IT career. It will provide you with a set of valuable skills, qualifications and experience that will be attractive to employers. The course covers a wide range of IT subjects including:

- Customer support
- PC maintenance
- PC networking
- Practical introduction to the world of work
- Problem solving
- Team work

You will gain technical computer qualifications, Key Skills and employability skills. You will also undertake a two week period of work experience.

Next Step: Progression at The College on to a Level 3, Advanced course or to employment within the IT industry. There are opportunities for further part-time study e.g. Cisco Academy.

iPRO Level 3 (Cisco CCNA Pathway)

IT Training for Industry

Based at: Venue to be confirmed, One year

Course level: Level 3, Advanced

Entry requirements: Successful completion of a related Level 2 qualification e.g. iPRO Level 2 or equivalent. Applicants without these qualifications may be considered subject to providing evidence of relevant skills or industry experience. English Language IELTS 5.5 or equivalent. iPRO is a new IT qualification designed for learners who either want to get in to the competitive IT industry or for those already working in the industry but who wish to enhance their qualifications and career prospects. iPRO qualifications are unique in that they offer fully integrated units from leading global organisations such as Cisco.

The course is unit based and it develops knowledge, understanding and skills in the full range of functions involved in system support.

Subjects studied include:

- Customer support provision
- Hardware/equipment and systems installation
- Service delivery, planning and control

You will study the following Cisco units:

- Network fundamentals (CCNA1)
- Router and router basics (CCNA2)
- Switching (CCNA3)
- Wide area network technologies (CCNA4)

Next Step: Employment in the IT industry with opportunities for further part-time study at The College to the next level of training in the Cisco programme and/or Microsoft qualifications.

Hairdressing

Level 3 Diploma in Theatrical and Media Make-up/Hair

Based at: Bournemouth, One year

Course level: Level 3, Advanced

Entry Requirements: Successful completion of a Level 2 qualification in beauty or hairdressing together with a satisfactory reference and interview. English Language IELTS 5.5 or equivalent.

This course incorporates makeup, hairdressing and working on wigs. Subjects studied include:

- Face and body painting
- Historical make-up and casualty work
- Photographic make-up
- Related hairdressing and styling of wigs
- Theatrical and media make-up
- Theory and essential knowledge

This course includes demonstrations and workshops to help you develop your skills. You will be assessed continuously for all practical work and will compile a portfolio of evidence during the year. The course will include visits to fashion shows and photoshoots for example. There is one externally set examination.

Next Step: Employment in a related industry or progression to higher education for a Higher National Diploma (HND).

Hospitality & Catering

Diploma in Hospitality Reception

Based at: Bournemouth, One year

Course level: Level 2, Intermediate

Entry requirements: 3 GCSEs at grade C or above together with English Language IELTS 5.0 or equivalent. You will need to be able to demonstrate good communication and interpersonal skills at your interview and have a satisfactory reference.

Subjects studied include:

- Booking external services
- Customer care skills
- Dealing with the arrival of customers
- Dealing with bookings
- Dealing with departures
- Maintaining a safe and secure working environment
- Maintaining data
- Preparing customer accounts

You will be taught both the Fidelio and Hotel Perfect computerised hotel reception booking systems which are used throughout the industry. In addition to your Diploma you will gain an NVQ2 qualification. You may also study towards:

- City and Guilds Certificate in Appearance and Grooming
- Customer service and conflict handling
- Key Skills

You will have periods of work experience with local hotels in terms two and three. During the course you will be required to wear a uniform.

Next Step: Employment. The skills learnt on this course would be of value to careers in commercial reception settings, airline work or beauty therapy for example.

Science Studies

BTEC National Diploma in Science

(Medical) (subject to approval)

Based at: Poole, Two years

Course level: Level 3, Advanced

Entry Requirements: 5 GCSEs at grade C or above including science and mathematics or GNVQ Intermediate in Science passed with Merit or Distinction. English Language IELTS 5.5 or equivalent.

This exciting new course has been developed for students interested in entering a variety of medically related careers. 18 units will be studied and could include some or all of the following:

- Bio-chemical techniques
- Bio-medical science techniques
- Clinical investigation
- Genetics and genetics engineering
- Human physiology
- ICT and management information systems
- Laboratory organisation
- Medical instrumentation
- Microbiological techniques
- Physiological measurements
- Scientific method
- Scientific principles

Work experience and Key Skills form an important part of this course. Assessment will be based on a range of assignments completed over the two year period.

Next Step: Progression to higher education for a medical or scientific related degree or HND or to professional training or employment in a variety of careers within the health service.

Sports & Leisure

City and Guilds Sports Progression Award

Course level: Level 1, Foundation

Based at: Bournemouth/Poole, 24 weeks

Entry Requirements: There are no formal entry requirements for this course but you should have a keen interest in the sports and leisure industry. English Language IELTS 5.0 or equivalent. You will study 5 core units and 2 optional units. *The core units are:*

- Assist in planning, delivery and evaluation of an activity
- Investigate the sports and leisure industry
- Maintain facilities and equipment
- Understand fitness, health and the human body
- Understand roles and responsibilities

Optional units include:

- Exercise and fitness
- Outdoor adventure
- Playwork
- Sports

You will have the opportunity to study additional qualifications such as Basic/Key Skills, first aid and coaching qualifications.

Next Step: Progression at The College to a related Level 2 course or to Employment.

Travel & Tourism

City and Guilds First Diploma in Travel and Tourism

Based at: Bournemouth, One Year

Course level: Level 2, Intermediate

Entry Requirements: 4 GCSEs at grade D or above, or any full-time Level 1 qualification with GCSE grade D in Key Skills Level 1 Communications. English Language IELTS 5.0 or equivalent.

You will study 8 units:

- Promotional materials for travel and tourism
- Retail travel services
- Selling skills for travel and tourism

- Structure of the UK travel industry
- Tour operations
- UK travel and tourism destinations
- Workplace communication skills
- Worldwide travel and tourism destinations

You will also study Key Skills at the appropriate level involving Communications, Information Technology and/or Application of Number.

Next step: Progression to the City and Guilds Diploma in Travel and Tourism or other related Level 3 courses or to employment at junior Level.

City and Guilds Diploma in Travel and Tourism

Based at: Bournemouth, One year

Course level: Level 3, Advanced

Entry Requirements: 3 GCSEs at grade C or above, or any equivalent full-time Level 2 qualification, plus GCSE mathematics at grade D or above. Mature students (19+) with industry experience will be considered if their qualifications are less than the stated requirements. English Language IELTS 5.5 or equivalent.

You will study 12 units:

- Cruising
- Customer service (includes work placement)
- Human resources in travel and tourism
- Overseas resort operations
- Package holidays
- Principles of marketing
- Resolving emergencies and problems in tourism destinations
- Tourist information services
- Tour operations product development
- UK travel and tourism destinations
- UK travel and tourism industry
- Worldwide travel and tourism destinations

You will also study Key Skills at the appropriate level involving Communications, Information Technology and/or Application of Number.

Next Step: Progression to employment within the travel and tourism industry working for a travel agency, tour operator, airline, cruise line, visitor attraction, hotel or within business travel or tourist information services. In certain cases students may progress to higher education including the Foundation Degree in Tourism Management offered by The College in partnership with Bournemouth University.

BTEC National Certificate/Diploma in Travel and Tourism

Based at: Bournemouth, Two Years

Course level: Level 3, Advanced

Entry Requirements: For the BTEC National Diploma you will need 5 GCSEs at grade C or above, or equivalent qualification. For the BTEC National Certificate you will need 4 GCSEs at grade C or above, or equivalent qualification. Mathematics GCSE at a minimum of grade D is also required for both the Diploma and the Certificate. Mature students (19+) with industry experience will be considered if their qualifications are less than the stated minimum. English Language IELTS 5.5 or equivalent.

For either course you will study 6 core units:

- The travel and tourism industry
- The business of travel and tourism
- Customer service in travel and tourism
- Marketing travel and tourism products and services
- Tourist destinations
- Working in the travel and tourism industry

For the Certificate you must choose 6 of the following units. For the Diploma you choose 12 of the following units:

- Animation and entertainment in tourism (Diploma only)
- Business travel operations
- Conferences, exhibitions and events (Diploma only)

- The cruise sector (Diploma only)
 - Handling air passengers
 - Hospitality operations in travel and tourism (Diploma only)
 - Incoming and domestic tourism
 - Passenger transport operations
 - Retail travel operations
 - Special interest tourism (Diploma only)
 - Tour operations
 - Tourism development (Diploma only)
 - Tourism in the countryside
 - Travel and tourism residential study visit
 - Visitor attractions
 - Work-based experience in the travel and tourism Industry
- You will also study Key Skills at the appropriate level involving Communications, Information Technology and/or Application of Number.

Next step: Progression to employment within the travel and tourism industry working for a travel agency, tour operator, tourist information centre, airline, cruise line, visitor attraction, hotel or within business travel. You may also progress to higher education including the Foundation Degree in Tourism Management offered by The College in partnership with Bournemouth University.

City and Guilds Diploma in Travel and Tourism

Based at: Bournemouth, One year

Course level: Level 3, Advanced

Entry Requirements: 3 GCSEs at grade C or above, or any equivalent full-time Level 2 qualification, plus GCSE mathematics at grade D or above. Mature students (19+) with industry experience will be considered if their qualifications are less than the stated requirements. English Language IELTS 5.5 or equivalent.

You will study 12 units:

- Cruising
- Customer service (includes work placement)
- Human resources in travel and tourism
- Overseas resort operations
- Package holidays
- Principles of marketing
- Resolving emergencies and problems in tourism destinations
- Tourist information services
- Tour operations product development
- UK travel and tourism destinations
- UK travel and tourism industry
- Worldwide travel and tourism destinations

You will also study Key Skills at the appropriate level involving Communications, Information Technology and/or Application of Number.

Next Step: Progression to employment within the travel and tourism industry working for a travel agency, tour operator, airline, cruise line, visitor attraction, hotel or within business travel or tourist information services. In certain cases students may progress to higher education including the Foundation Degree in Tourism Management offered by The College in partnership with Bournemouth University.

International Access to University for Hospitality and Tourism

Based at: Bournemouth, One Year

Entry requirements: you will need high school graduation with good passes and English Language IELTS 5.5 or equivalent.

Course description: This one year full-time programme is aimed at preparing you for progression onto higher education courses. It will provide you with the specialist knowledge that you will require in a range of hospitality and tourism subjects. There will be six mandatory units, two core, two hospitality and two tourism. The length of the units will be 60 hours covered over two semesters.

Core units: HR within Hospitality and Tourism and Marketing and Finance

Hospitality units: Introduction to the Hospitality Industry and International Gastronomy

Tourism units: Introduction to the Tourism Industry and Tourism Geography

English Language unit: English Language support in order to increase IELTS level from 5.5 to 6.0 by end of programme

Semester 1

- Introduction to the Tourism Industry
- Introduction to the Hospitality Industry
- HR within the Hospitality and Tourism Industries

Semester 2

- Tourism Geography
- International Gastronomy
- Marketing and Finance

Facilities and resources: The College has six kitchens and two restaurants, both open to the public. In addition, there is an IT Learning Zone.

Progression: Successful completion of this programme can lead to commencing a Foundation Degree in Tourism Management or Tourism and Hospitality Management at The College.

HIGHER EDUCATION PROGRAMMES

New Foundation Degrees

- Applied Arts (subject to validation)
- Performing Arts (Contemporary Theatre Performance, Dance, Music Theatre)
- Radio Production (subject to validation)

Foundation Degrees no longer offered

- Health and Social Care
- Multimedia

Diploma in Higher Education no longer offered

- Diploma in Higher Education Performing Arts

Changes to International Study Guide 2005-2006

Page No.	Type of Course	Course Title	Changes
5		Higher National Diplomas/Foundation Year 0	No longer offered
5	Diploma in Higher Education	Performing Arts	No longer offered
5		Higher Education Website	Now www.bphigher.info
6	Management & Professional Programmes	Diploma in Marketing, Public Relations and Advertising	No longer offered
6		Work Study and English Language	No longer offered
8		Dance	No Longer Offered
9		Performance Studies	No Longer Offered
10		Study Track - GCSE Course	No Longer Offered
11	Animal Care	NVQ1 Animal Care	No Longer Offered
13	Art & Design	GNVQ Foundation Art and Design	Now BTEC Introductory certificate Art & Design
14		BTEC ND Photography & BTEC ND in Multi Media	Now BTEC National Diploma in Multi-Media/Photography
15	Beauty & Holistic Therapies	Cert. in Understanding Personal Therapies	No Longer Offered
15		City & Guilds Cert in Beauty Consultancy	No Longer Offered
17	Business & Admin	E-Skills for Industry	No Longer Offered
20	Child Care & Education	First Steps in Child Care and Care	No Longer Offered
21	Computing & Business Technology	Get Ready for Business,	No Longer Offered
22		E-Skills 4 Industry	No Longer Offered
23	Construction	Foundation Construction Award	Now Building Craft Occupations
24		City & Guilds - Plumbing/Domestic Heating	Now Technical Certificate Plumbing/Domestic Heating
29	Health & Social Care	EDEXCEL Advanced Vocational Certificate of Education in Health & Social Care	Now OCR Level 3 National Extended Diploma in Health Social Care and Early Years
30		BTEC National Diploma in Science, Health Studies	No Longer Offered
32	International Baccalaureate	Course approval gained in September 2005	
32	Media	Introductory Diploma to Theatre Production, Design and Media	No Longer Offered
32		AQA GNVQ Intermediate in Media	Now OCR Intermediate in Media
34	Performing Arts	Introductory Diploma to Theatre Production, Design and Media	No Longer Offered
35		Advanced Studies in Drama	No Longer Offered

Changes to International Study Guide 2005-2006 *continued...*

<i>Page No.</i>	<i>Type of Course</i>	<i>Course Title</i>	<i>Changes</i>
36	Public Services	BTEC First Diploma in Public Services	Now BTEC First Diploma in Public Services (UNIFORMED)
37	Science	BTEC National Certificate in Pharmacy	Now Requires 5 GCSEs at grade C or above including Science, Maths or GNVQ Intermediate in Science passed with Merit or Distinction
39		City and Guilds Progression Award in Sports and Leisure	No Longer Offered
41	Travel & Tourism	BTEC Introductory Certificate in Hospitality, Travel and Tourism	Now City & Guilds Introductory Diploma in Travel & Tourism
41		BTEC First Diploma in Travel and Tourism	No Longer Offered
41		City and Guilds 4865 Diploma in International Tourism	No Longer Offered
41		BTEC National Award in Travel and Tourism	No Longer Offered
45	English Language Programmes		No Longer Offered
48	Work Study		No Longer Offered
49	Aim Higher	International Access to University for Business	Now validated by Open College Network South West (OCNSW)
51	Higher Education Programmes		See supplement for updated list of courses
57	Fee Payment and Refund Procedures	1.2	Visa refusal letter required to refund £300 deposit
57	Fee Payment and Refund Procedures	3.5	Full refund of fees including £300 deposit

Details correct at time of press

For further information please contact:
 International Operations
 The Bournemouth and Poole College
 The Lansdowne
 Bournemouth, BH1 3JJ
 United Kingdom
Telephone: 00 44 1202 205656
Fax: 00 44 1202 205991
Email: international@bpc.ac.uk
Web: www.thecollege.co.uk/international