

Medical Declaration

Do you knowingly suffer or have you knowingly suffered from any of the following conditions?

- | | |
|--|---|
| <input type="checkbox"/> Allergies | <input type="checkbox"/> Metal plates and pins |
| <input type="checkbox"/> Blood pressure high/low | <input type="checkbox"/> Nervous system dysfunction |
| <input type="checkbox"/> Cancer | <input type="checkbox"/> Osteoporosis |
| <input type="checkbox"/> Epilepsy | <input type="checkbox"/> Pregnancy |
| <input type="checkbox"/> Diabetes | <input type="checkbox"/> Neuromuscular disorders |
| <input type="checkbox"/> Heart conditions/pacemaker | <input type="checkbox"/> Recent operations (under 6 months) |
| <input type="checkbox"/> Haemophilia | <input type="checkbox"/> Severe postural/joint/skeletal disorders |
| <input type="checkbox"/> Hepatitis A/B/C | <input type="checkbox"/> Thrombosis |
| <input type="checkbox"/> HIV | |
| <input type="checkbox"/> Hormone imbalance | |
| <input type="checkbox"/> Lung disease/respiratory problems | |

If you are unsure about your health condition, please gain clearance from your GP/Consultant.

Please declare any medication that may influence treatments. Certain conditions may contra-indicate you for some treatments.

Details of any medication: _____

Salon Booking (Term time only):

Monday to Thursday 9.00am – 7.00pm

Friday 9.00am – 4.00pm

Ring Hairdressing, Beauty and Related Therapies for an appointment on:

01202 205821 / 205822

Clients need to be patch tested for all colour treatments prior to booking an appointment.

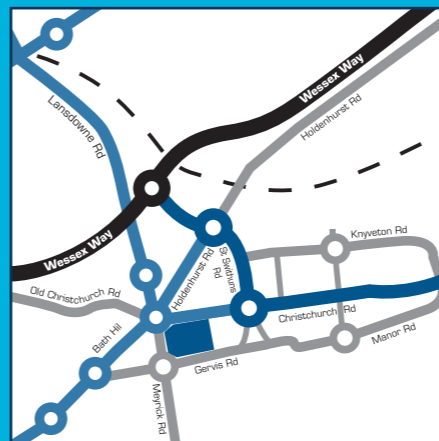
If you are unable to attend an appointment please let us know as soon as possible.

Please note that a fee will be payable for a missed appointment or cancellation without 24 hours prior notice.

A Message to our Clients

Thank you for showing an interest in our service. Whilst we endeavour to meet all appointment times and your specific needs, we respectfully remind you that we are a training establishment and ask for your patience and understanding at all times. Your comments on our service are a valuable part of the training and we welcome them at all times.

How to find us at Lansdowne:



NEW for 2009

The College is opening a new salon in September 2009 at the North Road site, Poole. For more information on this call the salons on 01202 205821.



Hairdressing, Beauty & Related Therapies

Faculty of Service Industries, Woodcote Building, Meyrick Road, The Bournemouth & Poole College, The Lansdowne, Bournemouth BH1 3JJ

The Bournemouth and Poole College
Professional Hairdressing, Beauty
and Related Therapies

Registration Form



bournemouth & poole
the college

Professional Hairdressing, Beauty & Related Therapies

Thank you for applying to register as a client at The Bournemouth and Poole College.

You must complete this registration form and hand it into the hairdressing and beauty salon reception desk in person before making an appointment.

To maintain and update our client database, please complete the application form attached and return it to The College staff at the hairdressing and beauty reception. If your application is successful you will be issued with a registration card. Your registration as a client with the department is renewable annually.

As a client you will experience work with students at all levels of their training programme. All work is under close supervision and direction from a qualified and experienced member of staff. Appointment times take into account the need for supervision and therefore may be longer than a non-training salon. Please respect appointment times as any client who is persistently late or breaks appointments will be removed from our list of clients.



Data Protection Act

The information you provide on this client agreement form will be used for administration and monitoring purposes only.

Your consultation card will hold your personal details and will be held in a secure file. For day to day purposes, you will be allocated a reference number which, will be used on your treatment record card to protect your anonymity. However, your details may be disclosed on paperwork that goes to various examining boards as part of a student's case study material.

When you sign this form you are giving your consent to The College to use your personal data within this context.

Health and Safety

We expect that all clients observe the following for their own comfort and safety...

Health and Safety is everyone's responsibility. You are required by law (H&S at Work Act 1974): "To take reasonable care for your own health and safety and the health and safety of other people who may be affected by your conduct" and to abide by the regulations laid down by The College in order to fulfil it's duties under the Acts and Regulations/Directives.

The College takes great care to implement an effective health and safety policy, and in doing so will require your co-operation. Young children must not be brought into salons.

Please observe the following regulations...

In the event of a fire:-

Everyone must evacuate the building calmly and proceed to the nominated assembly point, where you must remain until a signal is given that it is safe to return to the building.

In the event of an accident:-

Report the accident promptly to a member of staff.

Client's Code of Conduct/Behaviour

All prospective clients must complete the attached form and return it to the hairdressing, beauty and Related therapy reception. When accepted as a client we request that the following conditions are followed:

- Clients must be willing to have treatments at the discretion/advice of the lecturer/instructor.
- All clients must be available for the duration of the class.
- The lecturer/instructor in charge of the class has the right to refuse any clients.
- Clients will be expected to wear suitable clothing whilst undergoing body treatments in a salon environment.
- Clients should ensure that they remove all jewellery and store securely before entering salons.
- The College is not responsible for personal belongings left unattended.
- Hairdressing clients will be required to take a skin test prior to hair treatment.
- Clients are required to have taken a skin test at least 24hrs prior to any tinting or eyelash perming treatments.
- Children under 16 undergoing treatments must be accompanied by an adult.
- Babies and small children are not allowed in salons.
- A client unable to keep any appointment must cancel in advance by telephoning the reception on: **01202 205821 / 205822**. A charge may be made for missed appointments.
- Whilst every precaution will be taken to ensure that the service is to the client's satisfaction, The College cannot be held responsible for any subsequent complaint.

Registration Form

Name _____

Registration Number _____

Address _____

Postcode _____

Telephone Number Home _____

Telephone Number Mobile _____

Client's Signature _____

Date _____

Patch Test H B ELP

*I would like to be included in your promotional mailshots and informational texts

