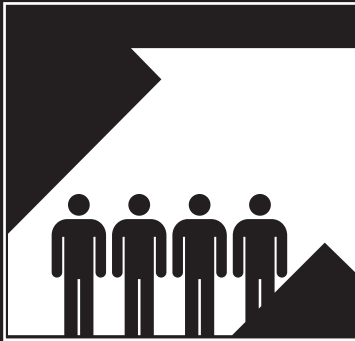


Unemployed? Facing Redundancy?



Skills, Employment & Training Service

The Bournemouth and Poole College Skills, Employment & Training Service is here to help.

We offer a **FREE 30 minute confidential consultation** and the opportunity to join a **FREE one day Work Skills Seminar**.

Our advisors can help you with:

- CV writing (preparing or enhancing your career resumé)
- Presentation skills
- Job interview techniques
- Application processes
- Producing speculative letters

We can also advise you about:

- **FREE** or subsidised training to help you re-train or up-skill*
- A network of services to help and support you
- Local job vacancies
- Other careers advisory services

Drop in sessions held weekly

Tuesdays at The Link, North Road, Poole
& Wednesdays at Main Reception,
Lansdowne, Bournemouth.

2.00 – 5.00pm both days

*The Bournemouth and Poole College Skills, Employment & Training Service
...supporting the local community!*

**To book an appointment call Jo
on 01202 205312**



*Free courses subject to eligibility