

## POLICY STATEMENT



### THE COLLEGE ENRICHMENT PROGRAMME

Enrichment is defined as complementary and contrasting activities, which the College provides in order to extend students' education beyond their main course of study.

It is the policy of the College that participation in an Enrichment Programme is compulsory for all full-time 16-19 year old students and for 19-25 year old students, when identified as appropriate. All other students should be encouraged to participate.

#### 1. Aims of Enrichment

- 1.1 To address the five themes from Every Child Matters (ECM) by providing opportunities to develop the students' life skills in the practice of healthy and safe lifestyles, ensuring that students enjoy and achieve, make a positive contribution and achieve economic well-being.
- 1.2 To develop and encourage the students' personal, cultural, social, vocational and physical skills.
- 1.3 To enable students to explore new territory in order to develop creative, aesthetic and practical talents.
- 1.4 To provide opportunities to develop students' skills in the use of initiative, teamwork, problem solving and competence in IT, to meet employers' expectations and requirements.
- 1.5 To encourage all students to meet the demand for people who are flexible, responsive and resourceful.
- 1.6 To strengthen citizenship and social harmony.

#### 2. The College Commitment

The College will implement its Enrichment Programme for students through the measures listed below:

- 2.1 All 16-19 and identified 19-25 year old students are entitled to an Enrichment Programme which is planned, organised and resourced partially via the College Enrichment Group, through to the Academies.
- 2.2 It is the responsibility of each Assistant Director of Academy to ensure that an Enrichment programme is executed and to work closely with the Senior Tutor and Lead Tutors in order to implement and monitor the application of the Enrichment policy.
- 2.3 The programme will be promoted mainly through the Tutorial system, but also via initiatives from the Enrichment Group, College Academies, the cross-College Level 1 group via motivation days, Student Forums and The Students Union.

- 2.4 An enrichment budget will be allocated each year to resource cross-college events which focus on Every Child Matters themes, group and individual bursaries and resource materials. In addition, a sum of money is allocated to be divided equally between all tutor groups. An action will be agreed by the tutor and tutees on the use of the budget for the group.
- 2.5 The Enrichment Programme will be audited annually and evaluated by relevant groups of staff and students.

### **3. The Enrichment Programme**

There are five elements to the Enrichment programme.

The tutorial part of the programme is a mandatory element. This is delivered under the theme of Healthy Living, with six sub-themes, one for each half-term period.

One activity is to be taken from each of the other elements. Therefore, a student's enrichment programme will involve a minimum of the following:

#### **3.1 Tutorial Activities**

The enrichment sub-themes of Healthy Relationships, Sexual Health, Healthy Eating, Healthy Body, Healthy Mind and Healthy Communities are to be delivered within each half-term as per the Tutorial Calendar.

Other topics from the tutorial scheme of work are to include Study Skills, Health and Safety, Money Management, Bullying, Equal Opportunities and Careers Progression and Development.

Citizenship activities, for example, when taking part in events such as Children in Need and Christmas appeals, students raise money for charities and thereby develop planning, decision making and organisational skills. Further community work is encouraged through the awarding of bursaries to students who either individually or in small groups have 'made a positive contribution'.

The Student Representative system aims to contribute to the student voice of The College. All full-time and substantial part-time groups should elect a representative who has an opportunity to collect opinions and comments on the course and college in general from their peers. Individual representatives take part in a training programme and contribute to student forums and an annual student conference.

#### **3.2 At least one Visit or Trip**

Through residential experiences and day visits students are encouraged to experience different environments, cultures and meet new people, thereby increasing organisational skills, personal initiative and personal confidence.

One day trips to exhibitions and conferences are valuable events that link to students' course and enrich their learning experience.

#### **3.3 At least one Visiting Speaker**

Visiting speakers may provide course related talks or talks relative to tutorial issues e.g. drugs awareness, fire service, charity organisations, sexual health.

### **3.4 Participation in a College Event**

One day cross college events allow students to take part in activities and to have fun, through for, example, ECM themed events, cross-course swaps, fundraising and attend fairs on Careers and GAP projects.

### **3.5 Other Activities may be incorporated into the Tutorial programme or achieved separately:-**

By joining groups such as Millennium Volunteers individuals and/or groups work within the local community and College to increase their personal confidence and make a positive contribution to the wider community.

Team building, Citizenship, electives such as Dance, Indian Head Massage and cross-programme activities.

Additional qualifications such as Financial Services Studies, Deaf Awareness, First Aid and the Duke of Edinburgh Award Scheme.

## **4. Enrichment Quality Standards**

- 4.1 All full-time 16-19 and identified 19-25 year old students will have an entitlement to regular enrichment activities, delivered as outlined in 3.1-3.5 above.
- 4.2 Part-time students should be encouraged to participate as appropriate.
- 4.3 Curriculum teams in each Academy will prepare, agree and deliver an Enrichment programme that contains all the elements in 3.1- 3.5 above, which will be in accordance with the College Enrichment Policy, Every Child Matters and these Quality Standards.
- 4.4 A copy of the agreed Enrichment programme for each curriculum area will be retained by the team, the Senior Tutor, Lead Tutor and the Deputy Director responsible for enrichment in each Academy.
- 4.5 Personal Tutors will have access to a variety of appropriate enrichment resources and know where to get support.
- 4.6 The Enrichment programme will be monitored by the Enrichment Group and evaluated through tutor team meetings within each Academy, co-ordinated by the Deputy Director, the Department of Quality and Development, via the Development and Support Team (DST).
- 4.7 An Enrichment audit will take place each year to ensure continued development and implementation of Every Child Matters themes.

**Signed:** Lawrence Vincent

**Date:** 21 June 2006

**Designation:** Chair of the Teaching and Learning Group

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This policy is to be reviewed by the Teaching and Learning Group and ratified by the Academic Board by June 2008.